

Quechee Library Association Trustees Meeting 4/13/2026

Present: Tommy Bauch, President; Davis Izzo, Treasurer; Debbie Marcus, Secretary; Mark Bradley, Trustee, Anne Clemens, Trustee; Sue Fosdick, Trustee; Erika Wetzel, Trustee, Bob Hamlin, Observer; Michaela Lavelle, Director

The meeting commenced at 5:00 pm. Minutes from the Meeting and Executive Session held 3/9/26 and Minutes from the Meeting and Executive Session held 3/19/26 had been distributed previously. A motion to approve the Minutes was entered by Sue; seconded by Anne. All approved.

Public Comment: Bob had no public comment except a hearty thank you.

Treasurer's Report: David had previously distributed a Profit & Loss Performance Statement for FY 2026 dated 3/28/26. Financially, everything is close to the budget numbers and with three months left to go, we should end right on budget. There will be some payroll changes which are expected to fit within the budget. The plumbing and mold remediation will be large expenses. We have sufficient reserves to cover the repairs. Investments were slightly down in March due to market volatility, but are still OK for the year. Debbie entered a motion to approve the Treasurer's Report; Sue seconded. All approved.

Director's Report: Stats were even with last year. The change in story time to afternoon is working well. Both QPL and WCL has been well-attended.

The mold remediation is complete. Thanks to Geige, Dave, Sue, Debbie, & Anne for moving the books and bookcases.

There are no updates on the plumbing concern. We are seeking further input/plans from the Town on where the pipes are actually located, before the plumbing team can move forward.

There are lots of upcoming events in April at both QPL and WCL: 250th trivia at WCL on 4/17; Take home crafts for April break; Friends annual meeting 5/21 with VT Poet Laureate as speaker; 2 250th activities on 6/3 - memoir writing workshop and cemetery sleuthing; balloon festival book sale 6/19-6/21; summer reading 6/22-8/15 - state grant awarded \$350.

The Friends bought some new cozy furniture for WCL, enhancing the space. QPL will again be the site for CSA pick ups on Fridays. Dena Marger will start on 4/15/26. Michaela's last day is 4/24/26.

Anne entered a motion to approve the Director's Report; Sue seconded. All approved.

New/Old Business:

Tommy provided updates on the on-boarding for the new Director. Anne and Michaela are working to document the on-boarding system and schedule 30, 60, and 90 day reviews which will include trustees. Anne and Dave will prepare/complete employment paperwork with Dena. Anne will continue and help complete the policy updates with Dena. It was recommended that Governance and Policy become a sub-committee of the trustees.

Copies of an updated Agreement for Administration of Library Services at Wilder Clubhouse & Library by Quechee Library were previously distributed and reviewed. The updated agreement offers clear clarification on responsibilities and will be reviewed annually. One further action item: follow up on a question about QPL's insurance liability at WCL. Sue entered a motion to approve the WCL agreement for one year; Anne seconded. All approved. Tommy will sign the agreement.

There will be a celebration for Michaela as well as a welcome for Dena on 4/23/26 at 4:30 pm. An action plan is underway.

Tommy raised the question about Book Group governance and who maintains distribution lists among other concerns. We need to determine if policies are needed for volunteer-lead groups.

The next meeting is 5/11/26 at 5:00 pm.

Adjourn: motion entered by Debbie; seconded by Sue. All approved. 6:00 pm.