

Quechee Library Association Trustees 3/9/26

Present: Tommy Bauch, President; Debbie Marcus, Secretary; Mark Bradley, Trustee; Erika Wetzel, Trustee; Anne Clemens, Trustee; Michaela Lavelle, Director; Bob Hamlin, Observer.

Tommy brought the meeting to order at 5:04 pm. Minutes from the meeting of 2/9/26 had been previously distributed. Anne entered a motion to approve the minutes; Erika seconded. All approved.

Public Comment: Bob indicated he had no comments this month.

Treasurer's Report: Tommy reviewed the report in Dave's absence. The library's financial position continues to be secure. The budget is right where we should be with the town's second appropriation received and deposited. We expect some large expenses with the building in the final quarter. Our reserves are sufficient to cover these. The payroll expenses are expected to change, as well. The report of the monthly & YTD activity was reviewed.

Anne entered a motion to approve the Treasurer's Report; Erika seconded. All approved.

Director's Report: The RestorEAZE quote for mold restoration is \$4000. We will need a contractor to install new sheet rock and finish the walls. Volunteers will be needed to move the bookcases and books.

No special events beyond our book groups are planned for March. Hartford libraries are co-hosting 250th trivia at WCL in partnership with VT Historical Society on 4/17. Bugbee Library days are building momentum. The change in QPL story time to Wed 3:30pm is working better than the 10:00am time.

The WCL/QPL trustee contract review is proceeding. Documentation of the 1996 agreement is scattered. A meeting is planned for 3/11 to review the contract and potential updates to meet expectations and needs.

The State Annual Report is almost complete. The application for the summer programming grant for 2026 has been submitted. Best practices for ILL requests for part-time Quechee patrons is under review.

Chris will add more hours starting in April to cover for Laura's absence. She is more motivated to plan programming and partnerships but is handling the circ desk as well. Regarding Chris's program development: 17 attended WCL story time; 10 attended QPL at the new story time.

Erika entered a motion to approve the Director's Report; Anne seconded. All approved.

Old/New Business: Anne said the Policy Review is ongoing and tasked with identifying areas in need of updating. Review of comparative policies of other libraries is part of the process. Details to come in the future.

Executive Session: Tommy entered a motion to move to Executive Session to discuss the Director Search; Anne seconded. All approved. 5:21 pm.

Meeting resumed at 5:48 pm.

Erika entered a motion to adjourn the meeting; Anne seconded. All approved.

Meeting adjourned at 5:50 pm.