

# Minutes of Quechee Library Annual General Meeting

## Monday, July 10, 2023

Present: Tommy Bauch (President), Brian Chaboyer (Secretary), Bill Eastwood (Trustee), Dave Izzo (Treasurer), Debbie Marcus (Trustee), Kate Schaal (Library Director), Jim Schmidt (Trustee), Robert Hamlin

Meeting was called to order at 5:04pm (after brief discussion of the flooding in the area, Mark Bradley gave his regrets as he had urgent flood related issues to deal with).

Secretary's Report: Motion to accept the Secretary's Report from the 2022 Annual Meeting. All voted in favor.

Treasurer's Report: Dave discussed his written report. Our budgeted income and expenses were pretty much in line with our actual expenses and income. In general, dividends, donations and books sales are somewhat higher than budgeted. Aside from our HVAC up grade, all expenses were pretty much as expected. Going forward, we anticipate that we will likely see some increases for our contract services, such as snow plowing. In executive session, we need to discuss setting salaries for next year; Dave has tentatively budgeted 5% for the next fiscal year. We will be requesting \$7K more from the Town of Hartford for the next fiscal year.

When we do the 990 tax form, capital items (such as HVAC upgrades) get moved into capital expenses, which can be depreciated, and when depreciated taken into account, we will have a loss for the year.

The basement is often cold, even in the summer time, so we may need to install a mini-split heat pump in the basement. This will increase our building related expenses in the coming year.

There is a small amount of water leaking into the utility room; perhaps coming in where the fiber optic line is located. This needs to be investigated.

Motion to accept the Treasurer's report. All voted in favor.

Librarian's Report: Kate provided a nice summary of her eloquently written report which gave an expansive overview of the Quechee/Wilder library operations in the previous year. A number of items were discussed in more detail.

Kate noted that more patrons (such as Robert Hamlin) are in the library for extended periods of time, often to access wifi. One of our key services is providing a safe, community space which allows people to be comfortable and speak freely. The book discussion groups are thriving, with many new members.

The last week was very busy at the library; we are not sure if this was due to the rain, or if it is the fact that more people are in town over the summer.

EC fiber is set to be installed on July 20, and we will transition to having them as our internet service providers soon thereafter.

The board is concerned that the acting town manager and select board pulled out the library budget requests from the town budget and putting it into a separate article without any notice to us. When meeting with the select board on Sept 19, we need to come up with a strategy that makes it clear that libraries are an essential part of town services that should be integrated into the town budget as had been the long standing tradition.

Dave and the rest of the board thanked Kate of her comprehensive report, which provides an excellent overview of the year's activities.

The summer programming is very strong.

We have lots of great volunteers who keep the library running, including today, where Jo was good enough to open the library, and keep it open for longer than she had anticipated.

Motion to accept the Librarian's report. All voted in favor.

New Business: The NYT subscription is getting more use.

Old Business: None.

Election of Trustees: Bill, Brian were unanimously elected to three year terms.

Election of Officers: The slate of offices proposed, with the Vice-President position being vacant, and voted unanimously:

President: Tommy Bauch

Vice-President: Vacant

Treasurer: Dave Izzo

Secretary: Brian Chaboyer

The next AGM will be July 8, 2024.

The next trustees meeting will be Aug. 7, 2023.

Motion to move to Executive Session at 5:47pm (. All voted in favor. The meeting adjourned at at 6:08pm.

Respectfully submitted by Brian Chaboyer July 31, 2023.