

Minutes of Quechee Library Annual Trustees' Meeting September 12, 2022

Attending: Tommy Bauch (President), Brian Chaboyer (secretary), Bill Eastwood (Trustee), Dave Izzo (Treasurer), Debbie Marcus (Trustee), Kate Schaal (Library Director), Mark Bradley (Executive Director of the Bugbee Senior Center), Robert Hamlin

Minutes of the August 8 meeting were approved.

Public Comments: None.

Treasurer's Report: Dave provided an overview of his written report. A new report on our investment account has been received, and these balances are now updated in the written report. Our balances have declined somewhat due to the drop in the stock market. August expenses are pretty much in line with our budget. Custodial expenses are a bit higher as there were 5 cleaning days in August. Programming budget a bit high, in part due to a successful musical event in Wilder. A new capital expense in August was the purchase of a table with chess board and two benches for the outdoor patio. The Friends paid for the bulk of patio stone work, with a small amount from our budget.

The report was accepted.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. Merrilyn Tatarczuch-Koff, has resigned after more than 10 years on the board. We are all very grateful for her service and will look to thank her in a suitable manner.
2. Circulation is down somewhat, but the library appears to be getting busier. Our numerous book discussion groups are very vibrant.
3. John Fancher resigned with little notice in August, and we are currently searching for a new part time person (about 20 hours/week). There have been a few interviews, but it has been difficult to find a good candidate.
4. Our website and catalog system should soon be much more robust as it will be upgraded to Aspen in the late fall.
5. Staff are requesting that Indigenous People's Day, Martin Luther King Day, and June-teenth Day be added to the list of paid holidays for staff. Brian noted that these are relatively new holidays, which are being accepted by a number of organizations.

Old Business:

Brian reported that the in person discussion with Bob Partridge went very well. He clarified a few items on his quote to our satisfaction, and we accepted his quotes. As part of this discussion, Bob recommended that we upgrade the thermostats for both the boiler and the

heat pumps. This would allow us to put the thermostat for the boiler on wall opposite of Kate's offices and provide a more accurate reading of the temperature in the main room. In addition, the rear baseboards in the main room of the library would be replaced by an insulated pipe. Dead River will be our new propane supplier and will be installing a new tank this fall. We will be responsible for the excavation costs.

Motion: Accept the quote from Partridge Family for the upgraded thermostats and baseboard replacement. The motion passed unanimously.

New Business:

Motion: Appoint Mark Bradley as a trustee to replace Merrilyn Tatarczuch- Koff. The motion passed unanimously.

Motion: Add Indigenous People's Day, Martin Luther King Day, and Juneteenth Day to the list of paid holidays for staff. The motion passed unanimously.

Motion: The board expressed their deep gratitude to Merrilyn Tatarczuch-Koff for her 10+ years of excellent service to the library. The motion passed unanimously.

Next Regular Meeting: Oct. 17 at 5pm. Meeting adjourned at 5:50pm