

Minutes of the Quechee Library Trustees' Meeting

January 10, 2022

Attending: Tommy Bauch (President), Brian Chaboyer (secretary), Bill Eastwood (Trustee), Dave Izzo (Treasurer), Katie McCarthy (Trustee), Kate Schaal (Library Director), Jim Schmidt (Trustee), Robert Hamlin

Minutes of the previous meeting were approved.

Public Comments: Robert acknowledged the energy and efforts of the staff and the trustees in keeping the library going, which is appreciated by many. He gave his best best wishes to everyone for the coming year.

Dave Izzo provided an overview of the written treasurer's report. December was busy financially as many appeal donations were arriving and deposited. It is likely that donations will continue for another month or two. Dave is working on sending out thank you notes. Donations are running somewhat behind compared to last year, but this could be due to the fact that the appeal went out a little bit later than last year.

Expenses are consistent with our budget. There were some extra building expenses this last month – the fire alarm, sprinklers and elevator all received their annual inspection. We also replaced lots of light bulbs. Expenses associated with the ARPA grant are started to be invoiced. Rymes forgot to deliver, and the library ran out of propane. They promptly filled the tank when called. Utilities are now in line with budget. Quickbooks for the friends account appears to be corrupted and could not be reconciled. Using bank records and input from the Friend's Treasurer, Dave will re-build the database, going back to July 1, 2019 .

The report was accepted.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

- 1) Spending of the APRA funds is proceeding. There is not much choice for self-checkout options for a library of our size. The best option was Meescan. They provide the kiosk and the software, we have to provide the iPad. After some discussion, the trustees approved the purchase of Meescan Kiosk and the associated annual software license.
- 2) The next Vermont Reads Series is a challenging book *We Contain Multitudes*. Kate has arranged a lead facilitator and Katie has agreed to help with the discussion.
- 3) Jake (who has covered the circulation desk Tuesday and Thursday evenings) will be playing the piano in the library for an hour or so on some of those evenings. A tuner from Brattleboro is coming on Jan. 25 to tune the library piano.

4) Koha's most recent update seriously affected the Hartford libraries' group for holds and in-transit reports, most particularly for the integration of Quechee/Wilder sites. Nick has helped to resolve most of the issues for now.

New Business: None.

Old Business: The holiday lights will be taken down around the end of January, or early February. The missed propane delivery suggests that we need to reexamine our propane delivery options, and in general our heating system.

Next Regular Meeting: Feb. 14 at 5pm. Meeting adjourned at 5:35pm