

# Minutes of Quechee Library Trustees' Meeting

## December 12, 2022

Attending: Mark Bradley (Trustee), Brian Chaboyer (secretary), Bill Eastwood (Trustee), Dave Izzo (Treasurer), Debbie Marcus (Trustee), Kate Schaal (Library Director), Jim Schmidt (Trustee), Robert Hamlin

The meeting was run by Dave Izzo. Minutes of the Nov. 14 meeting were approved with 2 revisions. Moved by Jim, seconded by Bill.

Public Comments: None.

Treasurer's Report: Dave provided an overview of his written report. It was a somewhat event full month as there were some billing issues related to Amazon and our credit card but they have been fixed. Overall our expenses and income are in line with the budget. For the first time in many months, we have spent more money than we have in the budget for, due to the HVAC upgrades. The upgrades appear to be working well, though they are not yet complete. We have enough money in the checking account to cover our expenses for the next few months, though it is close. We may have to withdraw some money from our investment account in January or February. Bill noted that at the end of the year, the HVAC upgrades will be moved to capital expense. Bill moved that the report be accepted, seconded by Jim.

The report was accepted.

Kate Schaal presented her written report. The report was accepted (moved by Debbie, seconded by Bill), with a discussion of a number of issues:

1. The QR code is working well on the story walk.
2. The new radiators at the front of the building are not yet connected, and we are waiting for Partridge Family to complete the work.
3. Our circulation stats are down, much of it due to a decline in DVD and CD loans. Other libraries in the state and nearby are experiencing declines in circulation. It was noted that some patrons are still concerned about the being indoors. Mark noted that the Bugbee Senior Center is back to normal attendance rates. The library will need to continue to evolve to meet the needs of the community. Many people have their own streaming services, so use of Kanopy is not as strong as it could be.
4. The Aspen updates to the website have gone well.
5. Archer Mayor would come to the library for an event. He has published a new book this fall, and Kate is looking into options.
6. Music at Wilder gets a few people, similar to what happens at Quechee. Jake said the acoustics were very good and they will like to continue playing both at Wilder and at Quechee.

7. The chess table is being delivered on Friday. We will need to use a dolly, but even then it will be difficult as it weighs several hundred pounds. We do not need a fork lift to get it off the truck, but we may wish to ask others (such as the Quechee Club) who have equipment to move the table after it has arrived.

Old Business: None.

New Business:

Deb discussed the Sustainability policy statement, which was included with Kate's report. The statement is general statement that the trustees support the sustainable goals. Having a sustainable policy is part of the requirements to become a sustainable library. Kate, Marike and Debbie are the team which is taking on this initiative and adopting this policy is one of the first steps towards to this ambitious goal. The team is already considering various programs to highlight our sustainability initiative.

Next Regular Meeting: Jan. 9 at 5pm. Meeting adjourned at 5:32pm