

Minutes of Quechee Library Trustees' Meeting

April 13, 2020

Attending: Tommy Bauch (Trustee), Brian Chaboyer (secretary), Bill Eastwood (Treasurer), Dave Izzo (President), Katie McCarthy (Trustee), Kate Schaal (Library Director), Jim Schmidt (Trustee)

Absent: Merrilyn Tatarczuch-Koff (Vice-president)

In accordance with the temporary amendments to the Open Meeting Law, the Meeting was held virtually, using Zoom. Public were provided access to the meeting either electronically, or by telephone.

Minutes of the March 9, 2020 meeting were approved.

Dave presented a written treasurer's report that he had compiled (on behalf of Bill). Our expenses and income are in line with our budget. Regarding the question from last month, the \$1065 in building maintenance was for a new pump for the boiler. The \$7,551.20 expense in 'Office Equipment; Purchases - Other' could be a multiple items. Dave will investigate and report back at the next meeting. **The report was accepted.**

Kate Schaal presented her written report. **The report was accepted**, with a discussion of a number of issues:

1. The library is closed to the public due to the Covid-19 pandemic. It will remain closed until authorized to re-open by the state of Vermont. Kate (3 days) and Marieke (2 days) come into the library on alternate weekday afternoons, mainly to process items for pickup and to empty the book drop bin. A strict cleaning protocol is maintained, and books that are returned are put into 'quarantine' for at least one week before they are put back into the general collection and eligible to be circulated. Patrons using this service are extremely grateful. Zoom discussions for the sci-fi book group, and the Needleworkers have gone well. April is national poetry month, and our web site is highlighting a new poet each morning. Social media posts have been continual. Webinars and other online information has been viewed while regular library tasks, including acquisitions, have been done remotely.
2. The state librarian has not issued any policy directives, so every library is making its own policy decisions. Some are closed completely, while others have staff working inside the building. Most seem to be paying staff; others are not. Some are offering curbside service and virtual programming as we are. All are trying to anticipate when doors can re-open and interlibrary loan service resume as well.
3. No decisions about summer programming have been made including how much virtual programming to provide for children when there are alternative offerings. Consideration will be made for pre-registration to limit numbers and possible outdoor options.
4. Dave researched options and purchased a nicely priced laptop, which Eleanor has made operational. The laptop is now at the library.

5. The library is prepared to issue temporary cards for new patrons who want digital access. New patrons will have to come into the library by September 1 to convert these to permanent library cards.
6. The email from Michael Tarrant II from Tarrant, Gillies, Richardson & Shems effectively states that he agrees with our interpretation regarding a possible parking easement. There is no parking easement associated with our current library. Kate and Dave will draft a letter to Michael Tarrant, asking that he summarize his findings in a letter to Sherri Albrecht. Sherri is the current owner of the old library, and is claiming she has an easement on our current property.

New Business:

Brian made a motion, seconded by Jim that Dave Izzo be appointed treasurer. All in favor and the motion passed.

Many thanks to Bill for his many years of service as treasurer.

The nominating committee recommended that Tommy Bauch be appointed president.

Jim made a motion, seconded by Bill that Tommy Bauch be appointed president. All in favor and the motion passed.

Much gratitude to Dave is extended for his many achievements as president as well as appreciation for his now assuming the treasurer's duties.

The board expressed their sincere thanks to Kate and Marieke for continuing to provide important library services in these difficult and stressful times.

The next meeting is scheduled as a Zoom meeting for Monday, May 11 at 5pm.

Meeting adjourned at 5:49pm.