

Minutes of Quechee Library Trustees' Meeting

March 12, 2018

Attending: Brian Chaboyer (secretary), Bill Eastwood (Treasurer), Dave Izzo (President), Katie McCarthy, Kate Schaal (Library Director)

Absent: Jim Schmidt, Merrilyn Tatarczuch-Koff (Vice-president)

Minutes of the previous meeting were approved.

Bill Eastwood's written treasurer's report was read and discussed. The second half of the town appropriation has arrived. Overall our finances are in good shape, with income within a few thousand dollars of the budget, and the actual expenses (discounting the \$22,000 for the new windows and clapboard replacement) are below the budget. Bill noted that the equipment line in the detailed budget includes expenses for service contracts and technical consultants in addition to actual equipment purchased. We have funds available for capital improvement projects this summer. The report was accepted.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. Rick Stamm will oversee the continuation of the clapboard replacement project, and will obtain a quote for replacing part or all of the clapboard on the east side of the building.
2. Kate and Dave will discuss the drainage issue Leo (town manager) when they meet with him next week. Rick will follow-up with the public works department.
3. Kate will extend an invitation to the new town selectboard members to visit the library.
4. The cost of our internet service will be increasing by \$50 per month.
5. The March 3 program on beekeeping and apitherapy was very successful, with about 45 people attending.
6. The Vermont Reads 2018 series (*Bread and Roses, Too*) will have several elements, including a kids program on March 23, a Bugbee discussion, a multi-generational discussion at Quechee on April 13 and music program at Wilder on May 17 at 5pm.
7. Our grant application to the Rotary was successful, with \$500 awarded to Quechee for large print books and program materials for the monthly Bugbee discussions.
8. Vermont state law now requires all employers to provide paid sick leave to employees are 18 years old, or older and work on average more than 18 hours per week for 20+ weeks per year. Employees accrue one hour of paid sick time for every 52 hours worked. An employee can use sick when when the employee or employee's child, parent, grandparent, spouse or parent-in-law is sick or injured. **Brian Chaboyer made a motion that the library adopt a sick leave policy in accordance with Vermont state law.** Katie McCarthy seconded the motion and the motion passed unanimously.

The next meeting is scheduled for Monday, April 9 at 5:30pm.

Meeting adjourned at 6:28pm.

DRAFT