

Minutes of Quechee Library Annual General Meeting  
Monday, July 10, 2017

Present: Dave Izzo (Chair), Bill Eastwood (Treasurer), Brian Chaboyer (Secretary), Jim Schmidt, Merrilyn Tatarczuch-Koff (Vice-Chair), Kate Schaal (Library Director)

Meeting was called to order at 5:35pm

**Secretary's Report:** Jim made a motion to accept the Secretary's Report from the 2016 Annual Meeting and Merrilyn seconded. All voted in favour.

**Treasurer's Report:** Bill reported that the net expense for the new flooring installation was \$4,500. The bulk of the flooring expense was covered through fundraising and grants from private foundations. New windows for the office are likely the next capital expense. The property value of the library has increased from \$524,000 to \$569,000 in the latest town-wide assessment.

Bill's written report included a detailed summary of libraries' financial situation, including a balance sheet and income and expenses. The library's income and expenses were pretty much on target with our budget. Merrilyn made a motion to accept the Treasurer's Report and Jim seconded. All voted in favour.

**Librarian's Report:** Kate's written report eloquently summarized the status of the Quechee library in the previous year. Circulation has remained constant at approximately 40,000 items, with a gradual shift to electronic access, though e-books and downloaded audio-books still account for a small percentage of overall lending. There is continued strong interest in our in-person discussions and programs. The library has received a grant of video conferencing equipment, and is exploring ways of utilizing this new resource in the next year. Our IT situation has improved, as F.X. Flinn has taken over maintenance of the machines on a consulting basis, allowing Linda to document our procedures and maintain our databases. Kate and the trustee's expressed their deep appreciation for the work Kathleen Hickey has performed as a trustee for the last decade. Bill made a motion to accept the Librarian's Report and Jim seconded. All voted in favour.

**Election of Officers:** The slate of offices proposed as unchanged, and voted unanimously:

Chair: Dave Izzo

Vice-Chair Merrilyn Tatarczuch-Koff

Treasurer: Bill Eastwood

Secretary: Brian Chaboyer

**Election of Trustees:** Bill Eastwood was unanimously elected to a three year term.

The meeting closed and the Board convened to Executive Session at 6:18pm.

Respectfully submitted by Brian Chaboyer August 14, 2017