Minutes of the Quechee Library Trustees' Meeting
June 13, 2016

Attending: Bill Eastwood (Treasurer), Kathleen Hickey, Dave Izzo (President), Katie McCarthy, Kate Schaal (Library Director), Merrilyn Tatarczuch-Koff (Vice-President)
Absent: Brian Chaboyer (secretary), Jim Schmidt

Bill Eastwood's Treasurer's Report was read and discussed; specifically an investment strategy and capital campaign to replace the carpeting on the first floor. The Treasurer's report was accepted.
Kate Schaal presented her written report. The report was accepted, there was discussion on a number of issues:

1. Need for additional volunteers for the Balloon Festival Book Sale.

2. The theme of the statewide summer reading program is "Ready Set Go!" Staff programming has been very successful so far in drawing good crowds. Weekly GORP and free books seem to be extra incentives. This will tie in to an all ages recreational chess tournament on Saturday, July 23, 1-4.
3. A new librarian, Becky Whitney, has been hired at Ottauquechee School and is enthusiastic about improving collaboration. A benefit has already been seen with the increased summer attendance partly due to her promotion efforts.

3. Dave will help Tom Pitts with the installation of the security cameras that the Friends are purchasing.

4. Board clarified the definition of "personal days" for FY17, so that staff working over 20 hours per week can use this time as they wish. Although advance notice is not necessary, it would be appreciated, and the purpose of the personal time need not be given. Kate will modify the personnel policies file to show this clarification and indicate that only staff working 20+ hours per week receive this benefit. The board decided that due to this clarification of policy, staff may carryover hours from FY16 during FY17 only.

6. Painting lines in the parking lot will be undertaken by Brian and Rick Stamm sometime this summer if possible.
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The next meeting scheduled in July 11th at 5 PM. It is our annual meeting.
Meeting adjourned at 6:08 PM