

Minutes of Quechee Library Trustees' Meeting
Dec. 14, 2020

Attending: Tommy Bauch (President), Brian Chaboyer (secretary), Bill Eastwood (Trustee) Dave Izzo (Treasurer), Katie McCarthy (Trustee), Kate Schaal (Library Director), Jim Schmidt (Trustee), Merrilyn Tatarczuch-Koff (Vice-president; arrived late), Robert Hamlin

In accordance with the temporary amendments to the Open Meeting Law, the Meeting was held virtually, using Zoom. Public were provided access to the meeting either electronically, or by telephone.

Dave provided an overview of the written treasurer's report. Overall our year to date expenses and income are in good shape. Payroll is a bit below budget, while custodial expenses are substantially over budget due to more frequent cleanings required due to COVID. Building expenses are also up, due to the purchase of the air filtration units. A few donations have been received, and more are expected as the appeal was mailed out earlier this month. Our investment are fairly conservative and doing well. **The report was accepted.**

Kate Schaal presented her written report. **The report was accepted**, with a discussion of a number of issues:

1. Circulation was up in November by 5%, partly due to increased use of our digital services.
2. Due to RB Digital switching platforms to Overdrive, and the refusal of VOKAL to merge with the state (meaning patrons would have to have separate usernames and passwords for two Overdrive accounts), it has been decided to end the RB Digital subscription. Suggestions are welcome for new titles the library should get for its digital subscriptions.
3. The select board discussion of the town budget is still in its early stages, and so far there has been no discussion of our request. We requested flat funding next year, in line with the request from the town manager that departments should submit flat, or reduced budgets. Some town departments have submitted requests for increased funding.
4. The library will be closed for the holidays, starting on Dec. 24 and will remain closed until the following Sunday.
5. A few of the air filtration units are showing a red indicator light on a regular basis. This indicates that there is a fairly high concentration of particles in the air.
6. There are a few bikes which have been on our property for several months. Tommy will determine how to dispose of the bikes, and Brian can assist as needed.

New Business: The trustees expressed their continued appreciation to Kate and Marieke, and wished them the best for this holiday season.

Next meeting is scheduled for Monday, Jan 11 at 5pm.

Meeting adjourned at 5:35 pm.

DRAFT