

Minutes of Quechee Library Trustees' Meeting

November 9, 2020

Attending: Tommy Bauch (Chair), Dave Izzo (Treasurer), Merrilyn Tatarczuch-Koff (Vice-Chair), Kate Schaal (Director), Bill Eastwood (Trustee), Katie McCarthy (Trustee), Jim Schmidt (Trustee) Absent: Brian Chaboyer (Secretary)

October 2020 Minutes were read and accepted

Treasurer's Report

Request for \$181,400 for the FY2022 cycle. 0% increase, was submitted to the town and is expected to be reviewed at the Nov.17 Selectboard budget meeting.

All of the air filtration units have now been received processed on the credit cards. The total \$3800, and the Friends contributed \$2000 to that expense

Tommy and I had a Zoom meeting with Bill Thomas from Wells Fargo on Thursday Oct 15 to review our investment funds. The funds are doing well and we decided no adjustments were needed at this time.

Overall the budget looks in good shape.

The Treasurer's Report was accepted

Director's Report

The erratic weather has allowed us to test the filtration units as well as revert some days to open windows. The noise level of the units is not an issue (certainly less than traffic noise). Kate noted that the roller coaster of last week's election has at least ended and while we can share in that great relief, we will also share in apprehension as the pandemic surges. We will continue to be open as well as providing the pick up bin service for as long as we feel we safely can. As an additional precaution, Marieke and Kate have stopped overlapping shifts other than brief changeovers. It is harder to accomplish some things, particularly with limited volunteer help due to the pandemic and because of the additional time pick up service requires. However, we are continuing to feel good about the administration and extent of services in this extraordinarily difficult time. Kate praised once again the dedication of the volunteers who continue to want to work---and the protection that the big screen, built by Rick Stamm for us, offers along with all the other safety protocols.

Dave provided an early draft of the trustees' appeal later which Kate then edited. They, with Marieke, will have a pdf to send trustees by the end of the week. Points to be included are the efforts we've made to stay open with the filtration system a focal point. The primary goal is for people to both feel comfortable about the library practices and understand the complexity of them. The gratitude expressed by patrons continues to be inspiring.

October's circulation of items # matches last year's (3249 v 3253). As we've come to expect, the electronic circulation is a larger proportion (763 items). Our ILL ratio has stayed about the same with the heavy tip to outgoing. 250-270 new users (total patrons around 3,000 generally)

Book discussion series continue to help sustain more than a few dozen participants through the variety. Sci fi people are meeting by Zoom; we conclude the final VHC pandemics series Monday in hybrid fashion; mystery group people need the hybrid as well but we will be cautious about continuing through the winter months. Meg and Jim Schmidt resume the historical fiction discussion group on Wed., Dec. 16 which Marieke will facilitate through Zoom. Merrilyn has meanwhile kept the

Needleworkers connected every Tuesday through Zoom as well. We will most likely be 100% Zoom moving forward when these wrap up.

Since our traditional holiday programming can't happen this year, we will try to impart as much of the spirit as possible through decorations and--for children---the coupling of some take-home ornament projects with some holiday book checkouts.

The Director's Report was accepted

New Business:

As the parking lot continues to be used by non-library users, including overnight use, we will buy and install a sign indicating the lot is for library parking only? Jim will look into getting a sign

Old Business

3-4 bicycles have been left in the rack for months.

Our flat budget requests were made to the town and received. There was discussion about possibly sending a statement to the Selectboard members instead of taking Zoom meeting time with a presentation unless there seems to be an issue.

Next Meeting: December 14, 2020, 5PM

Meeting adjourned