

Minutes of Quechee Library Trustees' Meeting

March 9, 2020

Attending: Tommy Bauch (Trustee), Brian Chaboyer (secretary), Dave Izzo (President), Kate Schaal (Library Director), Katie McCarthy (Trustee), Merrilyn Tatarczuch-Koff (Vice-president)

Absent: Bill Eastwood (Treasurer), Jim Schmidt (Trustee)

Minutes of the Feb. 10, 2020 meeting were approved.

Dave presented a written treasurer's report that he had compiled (on behalf of Bill). Our expenses and income are in line with our budget. **The report was accepted.**

Kate Schaal presented her written report. **The report was accepted**, with a discussion of a number of issues:

1. In connection with the Vermont Reads book *The Hate U Give*, a documentary by some Dartmouth students on the Euro-centric bias in the Library of Congress classification system will be aired at the library on April 7.
2. Despite the best efforts of Marieke, the library has not been able to purchase any hand sanitizer. She is currently exploring options of making hand sanitizer. The library will remain open as long as the schools are open. We will closely monitor the coronavirus situation.
3. In response to the rise of opioid-related deaths in Vermont, the library has acquired NARCAN, which can be used for the emergency treatment of suspected or known opioid overdose. Brian Chaboyer made a motion, seconded by Tommy Bauch: **Subject to approval from our insurance company, and effective March 15, In accordance with the Vermont Good Samaritan Law (as passed in 2013, and amended in 2015, U.S.A. §4240) , the trustees of Quechee Library authorize the Library Director to proceed with instituting a board-sanctioned Opioid Overdose Prevention Program, following the procedures outlined by the Vermont Department of Libraries, available at <https://tinyurl.com/rmy3hw>. The motion passed.**
4. Mandy Giles (CPA) of A.M. Peisch visited and reviewed our financial practices and procedures. Dave is awaiting the report.
5. The tech committee continues to meet regularly, and routine tasks like updating drivers and maintaining the laptops are going smoothly. Currently developing a plan to retire our server. Our domain names registration has been transferred to the library.

Old Business:

The board reviewed the proposal from Tarrant, Gillies, Richardson and Shems, regarding the claim that an easement for 3 parking spaces exists on our current property has been granted

to the owner of the old library property. Tommy made a motion, seconded by Brian: **The board accepts the proposal from Tarrant, Gillies, Richardson and Shems, and will retain their services.**

The next meeting is scheduled for Monday, April 6 at 5pm. Brian will investigate options for remote attendance via videoconference.

Meeting adjourned at 6:04pm.

DRAFT