

Minutes of Quechee Library Trustees' Meeting February 10, 2020

Attending: Tommy Bauch (Trustee), Brian Chaboyer (secretary), Bill Eastwood (Treasurer), Dave Izzo (President), Kate Schaal (Library Director), Merrilyn Tatarczuch-Koff (Vice-president)

Absent: Katie McCarthy (Trustee), Jim Schmidt (Trustee)

Minutes of the Jan. 13 meeting were approved.

Bill's written treasurer's report was read and discussed. Everything is in order, with income and expenses pretty much in agreement with budget projections. There is a small overspend on payroll, which is evened out by underspending on items such as library technology and building expenses. **The report was accepted.**

Kate Schaal presented her written report. **The report was accepted**, with a discussion of a number of issues:

1. Shelley Albrecht (current owner of the old library building) called again to inquire about the 1994 zoning variance which stated that the library would grant a permanent easement for 3 parking spaces to the Chamber of Commerce (who bought the old library building). Since this easement was never recorded in our deed, it is not clear if the easement was meant to be attached in perpetuity to our deed, or just granted permanently to the Chamber of Commerce for as long as they owned the old library building. In addition, the parking spaces have never been used by any owners of the old library. Thus, legal obligations are not clear and legal counsel may be needed.
2. The Dept. of Libraries has announced that they will not be renewing the courier contract with Green Mountain Messenger due to greatly increased rates, but will instead send it out to bid. Meanwhile, each library's charge per stop will increase by \$5 to \$20. As a net lender with two weekly stops, we are particularly impacted.
3. The Visible in Vermont exhibition and panel discussion were very successful, and there was lots of additional foot traffic in the library. Two of the panelists have since expressed appreciation for the library's hosting of the exhibit and discussion co-sponsored by the Root Social Justice Center and the Vermont Humanities Council to illustrate micro-aggressions experienced by Vermonters of color.
4. The board agreed that the library will pay the cost (\$468) of renovating the built-in bookcase in Wilder. The renovation to adjustable shelves makes the bookcase much more useable.
5. Mandy Giles (CPA) will conduct her review of our financial practices and procedures on Feb. 20. Bill will be leaving the first week of March for 6 weeks and it is anticipated Bill will resign his position and that Dave will be formally appointed to the treasurer's position at our March meeting. Dave will step down from his role as president. At that time, the board will appoint a new president.

6. There have been no updates from the town on our budget request, so we are assuming that no changes to our request were made by the select board.

The next meeting is scheduled for Monday, March 9 at 5pm.

Meeting adjourned at 6:09pm.

DRAFT