

## Minutes of Quechee Library Trustees' Meeting March 14, 2016

Attending: Brian Chaboyer (secretary), Bill Eastwood (Treasurer), Dave Izzo (President), Katie McCarthy, Kate Schaal (Library Director)

Absent: Kathleen Hickey, Jim Schmidt, Merrilyn Tatarczuch-Koff (Vice-president)

Bill Eastwood's written treasurer's report was read and discussed. Everything is in order. The town has sent us \$7500 for the White River Junction services. Some of our income items, such as grants, and contributions are running a bit below expectations. The courier service cost \$250 last month. Now that the initial bin and bag investment has been made, courier service should average less than \$100 a month. Going forward, Bill will try to put postage for interlibrary loans and the courier service into one line on the expense report. The investment policy has been simplified to take into accounts our comments from last meeting and those from Bill Thomas (Wells Fargo Advisors). The amended investment policy was circulated.

Brian Chaboyer made a motion that the amended investment policy be accepted. Katie McCarthy seconded the motion, and the motion passed unanimously.

Potential capital investments for the next year include new carpet on the main floor of the library, new windows in the office, and painting lines on the parking lot.

The treasurer's report was accepted.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. The Friday Folk time at 10am is popular with the 5-10 year old set.
2. The new bookshelves in the basement look very nice. Many thanks to Jerry Homer for building and installing the shelves.
3. At the Windsor County librarian meeting in Hartland, it was clear that libraries are striving to go beyond just book lending and to become a community resource in a broad sense.
4. The library will have a table at the spelling bee at the Ottauquechee school. There may be more opportunities in the future to partner with OQS, as the new reading resource teacher appears interested. There are lots of good programs for children coming up (including a Viking game, a talk by author Jennifer Armstrong on Shackleton on April 18, and the return of Lego time). Many children from the Waldorf, and some from the Christian schools in Quechee come to the library on a regular basis.
5. Kate will put together an information packet about the library to give to the new town select board members.

6. It is likely that we will need to start looking for another staff member, as one of our Saturday morning staff may need to resign, and another staff member is looking to reduce her hours.

Minutes from the Feb. 8, 2016 meeting were approved.

The next meeting is scheduled for April 11 at 5:00pm.

Meeting adjourned at 6:01 pm.

DRAFT