

# Minutes of Quechee Library Trustees' Meeting

## June 8, 2015

Attending: Brian Chaboyer (secretary), Bill Eastwood (Treasurer), Kathleen Hickey,, Dave Izzo (President), Katie McCarthy, Kate Schaal (Library Director), Merrilyn Tatarczuch-Koff (Vice-president)

Absent: Jim Schmidt

Minutes of the May 11, 2015 meeting were approved.

Bill Eastwood's written treasurer's report was read and discussed. Everything is in order, with income and expenses pretty much in agreement with budget projections. The recent, one time anonymous donation of \$15,000 put us in good financial shape for the year and will enable us to undertake some capital improvement projects.

The treasurer's report was accepted.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. Long term, we should consider purchasing the lot behind the library if it comes on the market. This would require a capital campaign. It is not clear if the lot can be purchased separate from the house, which is on the adjoining lot. Kathleen Hickey will look into this issue.
2. Kathleen Hickey is organizing the silent auction for the golf tournament on Aug. 10, which is a fundraiser for the library. It would be nice if trustees could donate something to the silent auction.
3. The building permit has been approved and Brian Chaboyer will go forward with the building a new garden shed. Jeff Hanson and Rick Stamm have offered to help, and Brian will contact them directly. A small lawn mower will be purchased once the new shed has been completed.
4. Brian Chaboyer will be traveling, and unable to put up the book sale signs. Bill Eastwood will put up the signs.
5. Katie McCarthy will be visiting the Ottauquechee School, and will promote the library's summer reading program during her visit.
6. **Brian Chaboyer made a motion that if significant funds remain at year end, then they should be transferred to our capital improvement reserve account. Merrilyn Tatarczuch-Koff seconded. The motion passed unanimously.**
7. Potential capital improvement projects include improving the drainage near Willard Road, new windows in the office and new carpeting. Merrilyn Tatarczuch-Koff will get a quote for the carpeting, and Brian Chaboyer will look into window options.

8. There are a number of interesting programs over the summer, including a Vermont Humanities Council book discussion series which starts on Monday, July 15 at 6pm, and the children's programs Tuesday at 4pm.

The next meeting is scheduled for July 13 at 5:00pm.

Meeting adjourned at 6:05pm.